



Job Description

Job title	Kid's Club Activity Coach
Reports to	Kid's Club Manager

Job purpose:

Kids Club employees will work closely with the Kids Club Manager to provide a fun and safe environment for all children who utilize the facility.

Duties and responsibilities:

- Provide a safe, loving, and fun environment for the children
- Keep the children active and entertained while in Kids Club
- Keep an open line of communication with both employees and members of the club
- Help implement Kids Club Rules and Regulations
- Provide the highest level of customer service possible
- Create positive impacts in the lives of the children, our members, and staff

General Caregiver:

- Ensure children under our care have fun and feel comfortable in the environment
- Constantly scan the area for possible harmful situations
- Be attentive to ALL children, not just the children in your age group
- Must have an upbeat, positive, and caring outlook on life
- Have a great attitude that is geared towards the children and co-workers
- Negative attitudes and gossip are not welcomed in Kids Club
- Always be helpful to other co-workers
- Most importantly work as a TEAM

Qualifications

- Must enjoy working with children
- Must be patient
- Must work well as a team
- Must possess excellent customer service skills
- Must have or obtain infant, child, and adult CPR/First Aid Certification
- Must complete Child Abuse Prevention Training and Injury Prevention Training